



## **“Open The Floodgates – Bibles for Africa” Radio Campaign (Spring 2018) Online Real Time Reporting Instructions**

### **Overview**

Bible League International is pleased to be conducting our radio fundraising campaign on your station to raise financial support in order to deliver ministry (sending Bibles and delivering training to Africa) and to acquire new donors to the Bible League International family. Donations are made using 1-800-670-9110, 1800YESWORD.com, and through links from your station webpages to 1800YESWORD.com.

During our Spring 2018 campaign, your station may participate in an on air Radio-thon/Live Push for multiple hours or days. During these segments, reporting in “real time” is available for your station to use on air to announce campaign progress and to acknowledge listeners who give to the campaign.

It is important to note that dollar amounts listed in these “real time” reports are not official and shouldn’t be used as an official measure to goal. Official campaign results are sent by Bible League International each weekday, except major holidays; the daily updates include gifts made by processed and approved debit/credit cards and by postal mail. These official numbers may differ from the real time reports due to the time needed to process debit and credit cards and to receive pledge gifts by mail.

### **Call Center Reporting**

Listener gifts made to the call center using 1-800-670-9110 are listed on our dedicated Web Reporting online site. You may access the site using instructions on the top of the next page. For the time being, you will use this one site to access gifts made by phone or online. Your station is given a unique login and password to monitor real time giving.

If you need your login and password information, please contact:

Jen DeVries, Communications Coordinator; [jdevries@bibleleague.org](mailto:jdevries@bibleleague.org); 708-367-8736

Michael Woolworth, Senior Director of Broadcast Media; [mwoolworth@bibleleague.org](mailto:mwoolworth@bibleleague.org); 708-367-8721

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## Web Reporting

Donations made either online at 1800YESWORD.com, through the call center by dialing 1-800-670-9110, or through a campaign banner ad or video link on your station's home page are monitored using the following online site:

Here is the link to the site: <https://giving.bibleleague.org/signin.aspx>

Please Note: A separate e-mail with your login and temporary password to access the web reports will be sent to you.

Upon initial login, you will be required to change your password. For added security, we recommend using five or more characters when creating new password. For example, 10\*01\*08.

The **Web Reporting** login screen looks like this:

**Donate**

Sign In

Your E-mail Address:

Your Password:

Remember Me:

[Forgot your password? Click here](#)

Sign In »

Create a Personal Account

Once you have an account, you can keep your information updated, manage your communication and giving preferences and view your giving history.

Create an Account

Create an Organizational Account

Churches, ministries and businesses can create an organizational account as a convenient way to manage your information.

Create an Account

The login screen where you enter your **email address and temporary/new passwords** looks like this:

**Donate**

Login Information:

Enter your e-mail address, old password and new password below:

Your E-mail Address:  
sotesting00@gmail.com

Old Password

New Password

Confirm New Password

Change Password

Create a Personal Account

Once you have an account, you can keep your information updated, manage your communication and giving preferences and view your giving history.

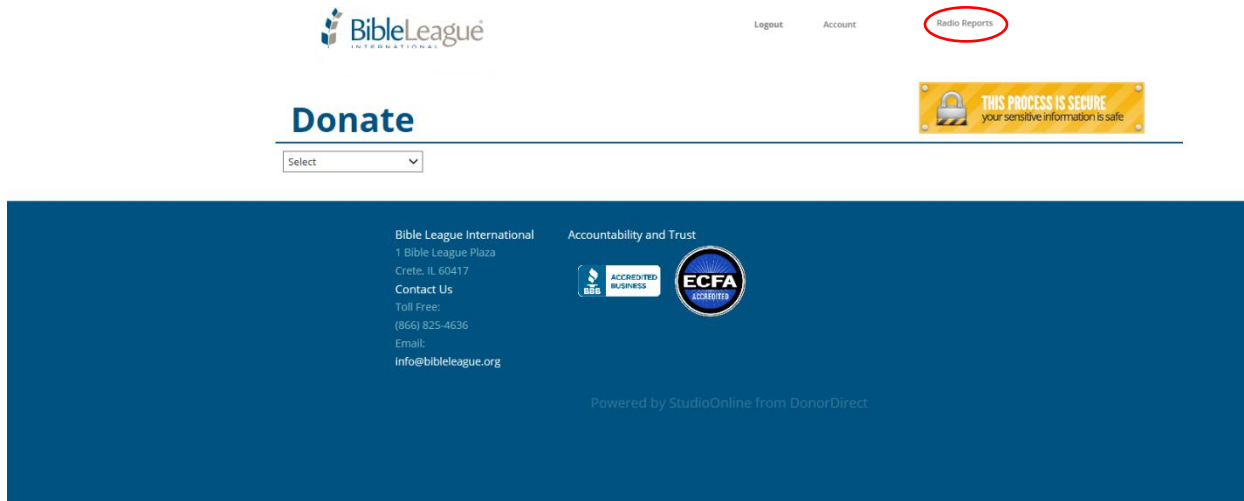
Create an Account

Create an Organizational Account

Churches, ministries and businesses can create an organizational account as a convenient way to manage your information.

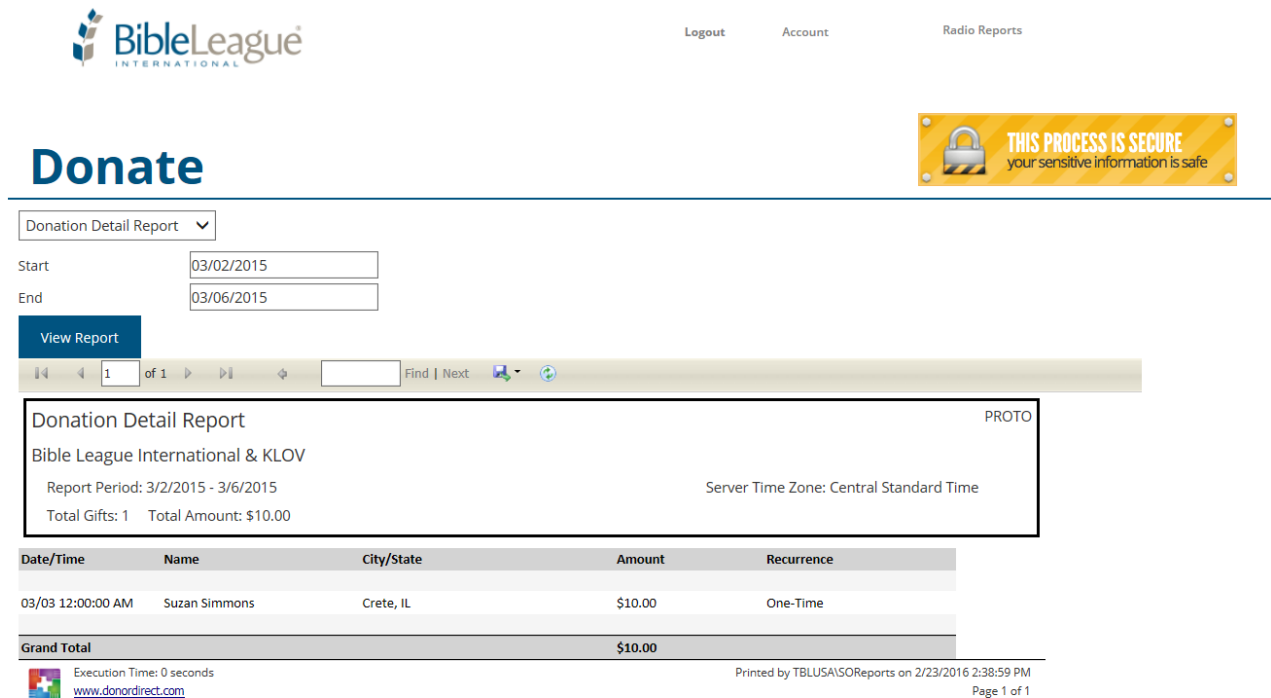
Create an Account

After you login, click the 'Radio Reports' button at top navigation bar. Then, click the pull-down in the  box and you will have the option of choosing 'Donation Detail' or 'Donation Interval' report. The screen where you select the type of report looks like this:



For each report option, you will need to enter 'start' and 'end' dates to view specific time period for reporting. Then click [View Report](#).

The **Donation Detail Report** screen looks like this:



The **Donation Detail Report** lists the date, time, donor name, city/state, gift amount and whether the donation is a one-time gift or monthly pledge.

The **Donation Interval Report** screen looks like this:

Logout Account Radio Reports

# Donate

THIS PROCESS IS SECURE  
your sensitive information is safe

Donation Interval Report ▾

Start

End

Interval

[View Report](#)

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Donation Interval Report DEV

Bible League International & KLOV

Report Period: 3/2/2015 - 3/6/2015 Server Time Zone: Central Standard Time

Total Gifts: 0 Total Amount: \$0.00

#	Date	Time	# Gifts	\$
480	03/06	11:45:00 PM to 12:00:00 AM	0	\$0.00
479	03/06	11:30:00 PM to 11:45:00 PM	0	\$0.00

The **Donation Interval Report** provides you with the total number of gifts and the total amount given in a specific time period. It can be set to 15-, 30-, 45- or 60-minute intervals.